

Required Certifications, Forms and Trainings for volunteers and mentors at BHMC

- Have attended BHMC minimum of 6 months.
- Have read & reviewed the current [BHMC Child Protection Policy](#)
- Blossom Hill Application
- Blossom Hill Covenant
- Swear or Affirm Statement
- Mandated Reporter Training (strongly recommended) [Link](#) for free training options
- Child Abuse History Certification Form (CY-113) – free for volunteers every 57 months
 - Apply online at <https://www.compass.state.pa.us/CWIS>.
 - You will need to create an account. These results will be sent to you in 2-4 weeks.
- Pennsylvania State Police Request for Criminal Record Check Form (SP4-164) – free for volunteers
 - Apply online at <https://epatch.pa.gov/home>.
 - You will be able to print the results of these clearance immediately after completion.
- FBI Fingerprint Certification – *This is required for mentors and for volunteers who have not lived in Pennsylvania for the past 10 years.*** Check the Identogo website to register and to locate a fingerprint processing site near you. The cost of the FBI check is \$22.60, payable at the time of fingerprinting. You may submit a receipt to the BHMC Office Administrator for reimbursement. Instructions are below.
 1. Go to <https://uenroll.identogo.com>
 2. Enter the service code to schedule an appointment to have fingerprints taken. The Department of Human Services' (DHS) service code for Pennsylvania volunteers working with children is **1KG6ZJ**

Identogo's Lancaster County locations are: Elizabethtown Public Library 10 S. Market Street; 116 E Main St, New Holland; 2703 Willow Street Pike, Willow Street; 1396 Harrisburg Pike, Lancaster; 1361 Fruitville Pike, Ste 1, Lancaster